



Rules of Governance of Küresel Eşitlik ve Kapsayıcılık Ağı Derneği (KAPI)

1. Organizational Structure

The organizational structure of the KAPI Association consists of a General Assembly, a Board of Directors, an Audit Board, and advisory boards and project teams established as needed.

The Board of Directors is the association's highest administrative body and consists of the president, vice president, secretary, and two members. Its term of office is three years.

2. Roles and Responsibilities

- **The General Assembly:** The highest decision-making body of the association. It holds annual meetings, approves the budget and activity reports, and elects the management and audit committees.
- **The Board of Directors:** Plans, executes, and represents the association's activities. Financial transactions, collaborations, and strategic decisions are made by this board.
- **The Audit Committee:** Ensures that the association's activities comply with the bylaws and oversees financial transactions. It submits a report at least once a year.
- **The Advisory Board:** Consists of experts and provides opinions but has no binding authority.

3. Decision-Making Process

Decisions are made by majority vote. Board meetings are held at least once a month. In emergencies, an online voting system may be used.

4. Financial Management and Oversight

Financial transactions are carried out within the framework of the budget approved by the Board of Directors. Spending authority rests with the President and is limited to the Board's decision. Invoices/receipts are required for all expenditures.

5. Transparency and Accountability

- Sharing meetings or digital information sessions are held with project stakeholders and supporters at the end of each project.
- The association prioritizes participation in its decision-making processes. Suggestions from volunteers and members are evaluated, and information is shared regularly.
- At the end of each project, an internal evaluation is conducted based on feedback from target groups.
- Complaints, suggestions, or feedback can be received through the website or through publicly accessible communication channels (email, forms, etc.).
- All internal expenditures and decisions of the association are recorded and archived through Board of Directors meeting minutes.

6. Inclusion and Participation

KAPI supports the participation of all vulnerable groups in decision-making processes, particularly gender equality. Women, youth, LGBTI+ individuals, and individuals with disabilities are encouraged to participate in management. The association adopts a rights-based approach in its practices.